

EXECUTIVE SECRETARIAT

Routing Slip

TO:

		ACTION	INFO	DATE	INITIAL
1	DCI				
2	DDCI				
3	EXDIR				
4	D/ICS				
5	DDI				
6	DDA	✓			
7	DDO				
8	DDS&T				
9	Chm/NIC				
10	GC				
11	IG				
12	Compt				
13	D/EEO				
14	D/Pers				
15	D/OEA				
16	C/PAD/OEA				
17	SA/IA				
18	AO/DCI				
19	C/IPD/OIS				
20					
21					
22					

SUSPENSE _____ Date _____

Remarks:

Secretary
7/29/82
Date



Executive Registry

82-1905

28 JUL 1982

Honorable William J. Casey
Director of Central Intelligence
Washington, DC 20505

Dear Mr. Casey:

President Reagan signed Executive Order 12356, National Security Information, on April 2, 1982. Section 3.3 of the order directs the Archivist of the United States to conduct a program for systematic review for declassification or downgrading of classified records accessioned into the National Archives and of classified Presidential papers or records under the Archivist's control. Our reviews will continue to be conducted "...in accordance with systematic review guidelines that shall be provided by the head of the agency that originated the information."

The Information Security Oversight Office has published in the Federal Register of June 25, 1982 the directive implementing E.O. 12356. As required in section 3.3, the directive establishes the time frames for the systematic review (32 CFR part 2001.31, paragraph (c)(1)(iii) and (iv)). The directive also requires you to "...issue guidelines for systematic declassification review and, if applicable, for downgrading." Such guidelines are to be issued by the end of January 1983 ("within six months of the effective date of the Order").

I have assigned to Edwin A. Thompson, Director of the Records Declassification Division in the Office of the National Archives, the task of working with your agency in the development of the systematic review guidelines. The senior agency official who will be responsible for developing your systematic review guidelines should contact Mr. Thompson in the next few weeks to schedule an initial meeting. He can be reached at 523-3165.

Your prompt attention in this matter will be greatly appreciated and ensure that the guidelines are prepared in a timely fashion.

Sincerely,

ROBERT M. WARNER
Archivist of the United States

Not referred to GSA. Waiver
applies.

L2787